



Mayfield City Schools

EVERY STUDENT. EVERY DAY.

November 27, 2020

Dear Mayfield City Schools Parents and Staff,

As you know, positive COVID-19 cases, exposures and hospitalizations are on the rise across the nation, Ohio and in Cuyahoga County.

As a result of the COVID-19 positive and quarantine cases at Millridge Elementary among students and staff, our ability to continue in-person, regular academic programming at Millridge Elementary has now been adversely impacted.

Millridge Elementary students will begin online remote learning effective, Monday, November 30, 2020.

We will continue to assess the community spread with a decision on a weekly basis in order to return to in-person learning or continue full-remote learning through January 4th.

Staff who are not quarantined are expected to work from the building.

Currently, we have 9 staff at Millridge in quarantine who are due back during the week of November 30th if symptom free without the use of medication. There is, of course, always the possibility that more students and staff will be placed in quarantine during that time.

Every day, we analyze the COVID-19 related staffing data and assess the feasibility of maintaining in-person learning. We examine the data by grade level, team, program and building - then make decisions accordingly. The best way I can say it is this: **If we can't staff it. We can't have it. This includes sports and activities.**

Principal Caroff will follow up this letter with specifics about remote learning.

Mayfield High School has been on a full remote learning plan since November 10th and will remain in full remote learning until at least December 7th.

*The following Mayfield Schools and programs **WILL REMAIN OPEN:***

- Excel TECC
- CEVEC
- Mayfield Preschool
- Mayfield Middle School
- Center, Gates Mills and Lander elementary schools
- Wildcat Sport & Fitness
- Athletics, Co-Curricular and Extra Curricular programs
- *Mayfield Health & Wellness Clinic*
- Select special education programming

We will continue to assess the impact of COVID spread on our staffing and the ability to maintain in-person learning options.

Our local health officials and experts are reporting that COVID-19 is spreading across our community because of the actions happening outside of our schools. Please commit to doing everything possible to prevent further community spread and further closures to the in-person learning option.

It is incumbent on every one of us to take the necessary and responsible preventions to eliminate COVID-19 exposures in the community. Please commit to doing everything possible to prevent further community spread.

Families, we ask, if you have not already done so, please formulate your plan for a transition to full remote learning if you are in-person. I am trying to avoid a sweeping decision that requires all schools and programs to go full remote.

Spread of COVID-19 is currently happening in our community. This is why it is so important for all students and staff to adhere to the key public health prevention strategies to reduce the chance for transmission of COVID-19, including:

- Wearing a face mask
- Social distancing of at least 6 feet
- Frequent hand washing with soap and water
- Hand sanitizing when soap and water are not available
- Staying home when you do not feel well
- Disinfecting high-touch surfaces regularly – these include doorknobs, light switches, counters, keyboards and phones
- Not sharing food, drinks, cups and utensils
- Avoiding large gatherings of 10 or more people

To keep cases to a minimum, please check your child for symptoms before coming to school each day. Additionally, if you or your child is experiencing symptoms of COVID-19:

- Review the [Coronavirus Self-Checker](#).
- Continue to keep your child at home from school and avoid other activities around other people.
- Notify the school.
- Seek medical care and testing for COVID-19 by contacting your family health care provider.

If you have questions or want more information about COVID-19, please visit the CCBH web site at [COVID-19 School Guidance](#) or call them Monday-Friday between 8:30 a.m. and 4:30 p.m. at 216-201-2000.

Our school will take the following actions steps to ensure continued safe operations:

Infection Control Measures

1. Promoting and demonstrating regular hand washing and positive hygiene behaviors and monitoring their uptake by:
 - a. Ensuring soap and safe water is available at age-appropriate hand washing stations
 - b. Encouraging frequent and thorough hand washing (at least 20 seconds)
 - c. Placing hand sanitizers in restrooms, classrooms, halls and near exits where possible
2. Ensuring adequate and clean restrooms
3. Cleaning and disinfecting school buildings, classrooms, and especially water and sanitation

4. Increasing air flow and ventilation where weather permits (open windows, use air conditioning where available etc.)
5. Posting signs encouraging good hand and respiratory hygiene practices
6. Ensuring trash is removed daily and disposed of safely

Mitigation Measures

1. Social distancing practices
 - a. Cohorting students and classrooms (when we return to in person learning)
 - b. Using on-line and e-learning strategies
2. Procedures for ill students and staff
 - a. Ensuring ill staff or students remain home
 - b. Documenting comprehensive contact lists
3. Information sharing
 - a. Providing timely information on disease information and prevention efforts
4. Monitor school attendance
 - a. Monitoring absenteeism patterns and alert health authorities about increases in respiratory illness
5. Implement continuity of learning plans

Sincerely,



Keith Kelly, Superintendent